

## GUIDELINE

# DAAD-Kyoto University Partnership Programme towards SDGs 2023 - 2024

## 0. General Information

This partnership programme is a joint funding initiative of Kyoto University and the German Academic Exchange Service (DAAD).

The programme is administered by Kyoto University in Japan and the DAAD Bonn Office in Germany. The programme seeks a balance in the research contents between Japan and Germany, thus in developing the research plan in English, where common understanding must be shared among the applicants. Funding may be granted essentially for the costs of international air fare and accommodation. The DAAD and Kyoto University have agreed to invest an annual budget each for approximately three to six (3 - 6) new projects from each side in the fiscal year of 2023. Funding of the German side is supported by the Federal Foreign Office of the Federal Republic of Germany. The period of possible visit of participants under this programme is between April 2023 and March 2024 from Kyoto University side, and between January 2023 and December 2023 from the German side. The guidelines hereafter apply to Kyoto University applicants only. German applicants are asked to refer to the guidelines as set up by DAAD's call for proposals.

## 1. Objectives

The “DAAD-Kyoto University Partnership Programme” aims to foster academic exchange and co-operation between institutions of higher education and research institutions of the Federal Republic of Germany and Kyoto University in order to promote joint research projects and scientific collaboration in any field connected to the UN Sustainable Development Goals (SDGs) through funding to increase the mobility of junior scholars and Early Career Researcher (ECR)<sup>1</sup>. The objective is to strengthen or initiate long-term bilateral or multilateral collaborative research and partnerships among German universities / research institutions and Kyoto University on the basis of an existing or intended partnership, partnership agreement or a likewise cooperation.

## 2. Eligibility

The Programme is open to scholars/researchers/research groups in all academic fields at Kyoto University having/planning joint research projects with German partners. Such a projects must comprise the exchange of Early Career Researcher(s) (ECRs). The funds of this programme are provided ONLY to ECR's mobility belonging to Kyoto University.

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<sup>1</sup> Early Career Researchers (ECR) include students still pursuing their doctoral degree and scholars holding a Ph.D -degree for no longer than 5 years, excluding time for childcare leave

### 3. Supported mobility scheme

**Type 1:** Mutual ECRs' mobility between a German university / research institution and Kyoto University (Two-ways: ECRs exchanged between KU and German Research Groups)

**Type 2:** Sharing ECR(s)' mobility from Kyoto University to a German university / research institution (One-way: KU ECR(s) to German Host Research Group)

**Type 3:** Sharing ECR(s)' mobility from a German university / research institution to Kyoto University (One-way: German ECR(s) to KU Host research Group)

Funding is available for payment of, for example, international air fare, accommodation costs, registration fee for participating symposium and conference, and necessary consumables. A fund of maximum of 1, 000,000 Yen may be granted to a Kyoto University applicant. Basic costs for personal expenses, equipment and books cannot be supported, and any of these must be provided from other sources when necessary. Salaries and side costs / additional costs cannot be funded, either. In the case of university teachers, the participants in the exchange must be paid by their home institutions even during the period of the visit. Participants have to take out travel insurance on their own behalf.

Supports available through this program will also include consulting by Kyoto University's university research administrators (URAs) in both Kyoto and European Centre in Heidelberg, as well as by staff in DAAD Tokyo, to facilitate connection for grant recipient with relevant academic communities, provide information about appropriate funding opportunities from Japan, Germany and other international agencies.

### 4. Application Process

An applicant in Kyoto University and his/her German partner are asked to mutually negotiate, and submit a common application form (Project Description) to Kyoto University Research Administration Office and DAAD, respectively. Funding by Kyoto University is available for the project for up to one year.

Applicants from Kyoto University must submit their application form (Project Description) and to the Kyoto University Research Administration Office (KURA) via e-mail at [aida@kura.kyoto-u.ac.jp](mailto:aida@kura.kyoto-u.ac.jp).<sup>\*</sup> The applicant may be basically any scholar/researcher/ECR at Kyoto University as long as having a qualification to belong to Kyoto University until 31 March 2024. Deadline for submission of applications for the fiscal year 2023 is September 15, 2022. Funding from the Kyoto University will start on April 1, 2023, and on January 1, 2023 from DAAD.

**Download the application form:** <https://www.kura.kyoto-u.ac.jp/en/support/ekkyo/aida/>

For further information, please contact Kyoto University at <aida@kura.kyoto-u.ac.jp>.

(For German applicants: contact Mr. Martin Müller at <m.mueller@daad.de>.)

<sup>\*</sup>Applicants are required to submit a common application as follows:

Mobility Type	Submit application forms to <b>Kyoto University via email</b>	Submit application forms to <b>DAAD via the DAAD portal</b>
Type 1	Required	Required
Type 2	Required	<b>Not Required</b>
Type 3	Required	Required



## 5. Selection Criteria

- Relationship of the project to the Programme objectives (as per the impact analysis structure) and results-oriented planning using indicators that meet the SMART criteria<sup>2</sup>.
- The need to spend on requested measures
- Scientific value of the research.
- Benefits of the exchange of doctoral students and junior researchers for the development of a joint network with the chosen partners.
- Convincing concept with regards to the enhancements planned for the established or reinforced scientific network of the partners (short term outcomes).
- Added value of the project in respect to a long-term bilateral or multilateral co-operation towards UN Sustainable Development Goals.

## 6. Obligations

The applicant of an adopted project, i.e. the recipient of the fund, has the following obligations. If s/he does not honestly fulfill the following obligations or does not execute the research project as planned (except for modifications of the project that are necessary to accomplish better results), the award status may be rescinded. We may also demand that disbursed funds be returned.

(1) The recipient must comply with all of relevant laws and rules within the university including security export control etc.

(2) The recipient must execute the budget by 31 March 2024. It is not possible to carry over the budget to next fiscal year of 2024 in Japan.

(3) The recipient must accommodate inquiries or requests for meetings by KURA staffs on the progress status of his/her research, etc. during or after the support period.

(4) The recipient must submit an achievement report on his/her research results. Report will be posted at KU website.)

- Reports by Exchange Students and Junior Scholars (in English)  
<https://www.oc.kyoto-u.ac.jp/exchange/aida/en/>
- Reports by Exchange Students and Junior Scholars (in Japanese)  
<https://www.oc.kyoto-u.ac.jp/exchange/aida/>

If applicant wishes to have a premium support by URA from KURA office, please contact [aida@kura.kyoto-u.ac.jp](mailto:aida@kura.kyoto-u.ac.jp) before submission of an application form.

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<sup>2</sup> SMART\* stands for "Specific, Measurable, Attainable, Relevant and Time-bound". \* See 'Guide to Results-oriented Project Planning and Monitoring' Chapter 2 for more detail.



## 7. Contact

Kyoto University Research Administration Office (KURA)

[AI DA] Team

E-mail: [aida@kura.kyoto-u.ac.jp](mailto:aida@kura.kyoto-u.ac.jp).

Tel: 075-753-5175 (ext.16-5175) (Dr Sonobe, Ms. Oyamada, Dr Toyoda, Ms. Murakado)

<https://www.kura.kyoto-u.ac.jp/en/support/ekkyo/aida/>

[Note]: If there is any conflict or inconsistency between English and Japanese versions of this document, the Japanese version should prevail.