

GUIDELINE

DAAD-Kyoto University Partnership Programme towards SDGs to start in 2025

0. General Information

This partnership programme is a joint funding initiative of Kyoto University and the German Academic Exchange Service (DAAD).

The programme is administered by Kyoto University in Japan and the DAAD Bonn Office in Germany. The programme seeks a balance in the research contents between Japan and Germany, thus in developing the research plan in English, where common understanding must be shared among the applicants. Funding may be granted essentially for the costs of international air fare and accommodation. The DAAD and Kyoto University have agreed to invest an annual budget each for approximately two new projects from each side in the fiscal year of 2025. Funding of the German side is supported by the Federal Ministry of Education and Research (BMBF) to encourage ‘Programmes for Project-Related Personal Exchanges (PPP)’. The period of possible visit of participants under this programme is between April 2025 and March 2027 from Kyoto University side, and between January 2025 and December 2027 from the German side. The guidelines hereafter apply to Kyoto University applicants only. German applicants are asked to refer to the guidelines as set up by DAAD’s call for proposals of PPP to start in 2025.

1. Objectives

The “DAAD-Kyoto University Partnership Programme” aims to foster academic exchange and co-operation between institutions of higher education and research institutions of the Federal Republic of Germany and Kyoto University in order to promote joint research projects and scientific collaboration in any field connected to the UN Sustainable Development Goals (SDGs) through funding to increase the mobility of junior scholars and Early Career Researcher (ECR)¹. The objective is to strengthen or initiate long-term bilateral or multilateral collaborative research and partnerships among German universities / research institutions and Kyoto University on the basis of an existing or intended partnership, partnership agreement or a likewise cooperation.

2. Eligibility

The Programme is open to scholars/researchers/research groups in all academic fields from the humanities and social sciences to the natural sciences at Kyoto University having/planning joint research projects with German partners. Such projects must comprise the exchange of Early Career Researcher(s) (ECRs). The funds of this programme are provided ONLY to ECR’s mobility belonging to Kyoto University. Applicants must meet all of the following requirements.

1. The individuals who are sent to Germany should be ECRs, although they may differ from the applicants.

¹ Early Career Researchers (ECRs) include students still pursuing their doctoral degree and scholars holding a Ph.D -degree for no longer than 5 years, excluding time for childcare leave



2. All applicants, regardless of whether they are the same individuals sent to Germany or not, must possess a valid qualification to enroll at Kyoto University. This includes doctoral students, researchers, assistant professors, lecturers, associate professors, and professors, as well as those on part-time, fixed-term, and specific fixed-term contracts.
3. The enrollment status of the individuals who are sent to Germany must fit into one of the following categories: Those who possess a valid qualification to be enrolled at Kyoto University until the end of the academic year 2026, including doctoral students, researchers, assistant professors, lecturers, association professors, and professors, as well as those on part-time, fixed-term, and specific fixed-term contracts.

If an applicant is a doctoral student, they must have the consent of their supervisor, who must be a faculty member of Kyoto University. The name, affiliation and contact details of the supervisor must be clearly stated on the application form, as the KURA office may need to make enquiries with the supervisor.

3. Supported mobility scheme

We support mutual ECRs' mobility between a German university / research institution and Kyoto University.

Funding is available for payment of, for example, international air fare, accommodation costs, registration fee for participating symposium and conference, and necessary consumables. A fund of maximum of 2,000,000 Yen may be granted to a Kyoto University applicant for two years. Basic costs for personal expenses, equipment and books cannot be supported, and any of these must be provided from other sources when necessary. Salaries and side costs / additional costs cannot be funded, either. In the case of university teachers, the participants in the exchange must be paid by their home institutions even during the period of the visit. Participants have to take out travel insurance on their own behalf.

Supports available through this program will also include consulting by Kyoto University's university research administrators (URAs) in both Kyoto and European Centre in Heidelberg, as well as by staff in DAAD Tokyo, to facilitate connection for grant recipient with relevant academic communities, provide information about appropriate funding opportunities from Japan, Germany and other international agencies.

Note:

* The award amount may be reduced from the proposed amount after assessing the appropriateness of the number of persons/trips, etc. of each proposal. The upper limit of fund per project per single fiscal year is 1,000,000 yen.

* The DAAD will cover the necessary expenses for short-term visits to Kyoto University by German universities and research institutes following DAAD regulations.

4. Application Process

An applicant in Kyoto University and his/her German partner are asked to mutually negotiate, and submit a common application form (Project Description) to Kyoto University Research Administration Center and DAAD, respectively.



Applicants from Kyoto University must submit their application forms (Project Description and Financing plan) to the Kyoto University Research Administration Center (KURA) via e-mail at aida@kura.kyoto-u.ac.jp. * The applicant may be basically any scholar/researcher/ECR at Kyoto University as long as having a qualification to belong to Kyoto University until 31 March 2027. Deadline for submission of applications for the fiscal year 2025 is September 10, 2024. Funding from the Kyoto University will start on April 1, 2025, and on January 1, 2025 from DAAD.

Download the application form: <https://www.kura.kyoto-u.ac.jp/en/support/ekkyo/aida/>

For further information, please contact Kyoto University at <aida@kura.kyoto-u.ac.jp>.

(For German applicants: contact Mr. Dennis Huck <huck@daad.de>.)

*Additionally, applicants are required to submit a common application form to DAAD via DAAD portal. Please refer to the DAAD's Call for Proposals page (<https://www.daad.de/de/infos-services-fuer-hochschulen/weiterfuehrende-infos-zu-daad-foerderprogrammen/partnerschaftsprogramm-mit-der-universitaet-kyoto/>) (in German) for the procedure and confirm it with the German side co-applicants.

5. Restriction of Paralel Applications and Receipt

It is prohibited to apply to the JSPS Bilateral Joint Research Projects/Seminars at the same time. Other recipients of funds from DAAD projects may be subject to restrictions on receipt of funds in accordance with rules on the DAAD in Germany.

6. Selection Criteria

- Relationship of the project to the Programme objectives
- The need to spend on requested measures
- Scientific value of the research.
- Benefits of the exchange of doctoral students and junior researchers for the development of a joint network with the chosen partners.
- Convincing concept with regards to the enhancements planned for the established or reinforced scientific network of the partners (short term outcomes).
- Added value of the project in respect to a long-term bilateral or multilateral co-operation towards UN Sustainable Development Goals.

7. Obligations

The applicant of an adopted project, i.e. the recipient of the fund, has the following obligations. If s/he does not honestly fulfill the following obligations or does not execute the research project as planned (except for modifications of the project that are necessary to accomplish better results), the award status may be rescinded. We may also demand that disbursed funds be returned.

(1) The recipient must comply with all of relevant laws and rules within the university including security export control etc.

(2) The recipient must execute the budget by 31 March 2027. Funds cannot be carried over to the next fiscal year in Japan. The recipient must execute the budget for each fiscal year by 31 March 2026 and 31 March 2027 in Japan respectively..



(3) The recipient must accommodate inquiries or requests for meetings by KURA staffs on the progress status of his/her research, etc. during or after the support period.

(4) The recipient must submit an achievement report on his/her research results. Report will be posted at KU website.)

- Reports by Exchange Students and Junior Scholars (in English)
<https://www.oc.kyoto-u.ac.jp/exchange/aida/en/>
- Reports by Exchange Students and Junior Scholars (in Japanese)
<https://www.oc.kyoto-u.ac.jp/exchange/aida/>

If applicant wishes to have a premium support by URA from KURA office, please contact aida@kura.kyoto-u.ac.jp before submission of an application form.

8. Contact

Kyoto University Research Administration Center (KURA)

[AI DA] Team

E-mail: aida@kura.kyoto-u.ac.jp.

Tel: 075-753-5108 (ext.16-85735) (Sonobe, Ayukawa, Kanno, Toyoda, Silanka, Murakado)

<https://www.kura.kyoto-u.ac.jp/en/support/ekkyo/aida/>

[Note]: If there is any conflict or inconsistency between English and Japanese versions of this document, the Japanese version should prevail.