

# Guideline

## DAAD-Kyoto University Partnership Programme towards SDGs 2019 - 2020

### 1. General Information

This partnership programme is a joint funding initiative of Kyoto University and the German Academic Exchange Service (DAAD).

The programme is administered by Kyoto University in Japan and the DAAD Bonn Office in Germany. The programme seeks a balance in the research contents between Japan and Germany, thus in developing the research plan in English, there must be shared common understanding among the applicants. Funding may be granted for international air fare and accommodation costs, basically. The DAAD and Kyoto University have agreed to invest an annual budget up to around € 20.000 each for generally up to four new projects from 2019 at each side. Funding of the German side is supported by the Federal Foreign Office of the Federal Republic of Germany. The period of possible dispatch of participants under this programme is from April 2019 to March 2020 for Kyoto University side, and from January 2019 to December 2019 for the German side. The guidelines hereafter apply to Kyoto University applicants only. German applicants are asked to refer to the guidelines as set up by DAAD's call for applications.

### 2. Objectives

The "DAAD-Kyoto University Partnership Programme" aims to foster academic exchange and co-operation between institutions of higher education and research institutions of the Federal Republic of Germany and Kyoto University towards UN Sustainable Development Goals (SDGs) through funding to increase the mobility of junior scholars and Early Career Researcher (ECR)\*<sup>1</sup>. The objective is to strengthen or initiate long-term bilateral and or multilateral partnerships among German universities / research institutions and Kyoto University on the basis of an existing or intended partnership, partnership agreement or a likewise cooperation.

\*<sup>1</sup> Early Career Researchers (ECR) include students still pursuing their doctoral degree and scientists holding a Ph. D -degree for no longer than 5 years, excluding time for maternity leave.

### 3. Eligibility

The programme is open to scholars/researchers/research groups in all academic fields at Kyoto University having/planning joint research projects with German partners. Projects must comprise the exchange of Early Career Researchers (ECR) such as students still pursuing their doctoral degrees and scientists who obtained their PhD degrees for no longer than 5 years. The applicant of the project must be the ECR from Kyoto University and funds of this programme are provided ONLY to ECR belonging to Kyoto University. An applicant in Kyoto University and his/her German partner are asked to submit an application form (in Japanese or English) and corresponding research summary in English (resume) after mutual negotiations. Funding by Kyoto University is available for individuals for up to one year.

### 4. Application

Application for the funding in this programme requires submitting a joint research summary (resume) and an application form to the institution which the applicant belongs to Kyoto University. When developing the research plan, the applicant should note that this programme seeks a balance between Japan and Germany with regards to the research contents, ensuring that they share common understanding by submitting the research summary in English which will be reviewed by both the Kyoto University and DAAD officers. Required document;

1. Detailed description of the project (form\_1)
2. Abstract of the planned research for the application (form\_2 resume)

### 5. Assessment Criteria

- **Quality** of the research plan from academic view point
- **Necessity** for the development of network with the chosen German partners through sending ECR, and expected outcomes therefrom
- **Clarity** of following-up plan to develop the network after sending ECR to the chosen partners (i.e. short-term outcomes)
- **Added value** of the project for long-term bilateral and/or multilateral cooperation towards the SDGs (i.e. long-term outcome)
- **Appropriateness** of the funding request in terms of duration and purpose of the short-term stay

## 6. Funding

Funding is available for payment of, for example, international air fare, accommodation costs, registration fee for participating symposium and conference, and necessary consumables. A maximum of 500,000 Yen may be granted in Japan. Basic costs for persona expenses, equipment and books cannot be supported and must be provided from other sources when necessary. Salaries and side costs / additional costs cannot be funded, either. In the case of university teachers, the participants in the exchange must be paid by their home institutions even during the period of the short stay. Participants have to take out travel insurance on their own behalf.

## 7. Supports by Kyoto University Research Administration Office (KURA)

Supports available through this program will also include consulting by Kyoto University's university research administrators (URAs) in both Kyoto and European Center in Heidelberg, as well as by staff in DAAD Tokyo, to facilitate connection for grant recipient with relevant academic communities, provide information about appropriate funding opportunities from Japan, Germany and other international agencies.

## 8. Application Process

Applications must be submitted by the principal applicant of ECR, the individual in charge of the research partnership, its contents and budget. Applicants must submit their applications to the Kyoto University Research Administration Office (KURA). The applicant is basically open to any ECRs at Kyoto University as long as having a qualification to belong to Kyoto University until 31 2020. Deadline for submission of applications for fiscal year 2019 is July 31, 2018. Funding from the Kyoto University will start on April 1, 2019, and January 1, 2019 from DAAD.

For further information, please contact Kyoto University at [aida@kura.kyoto-u.ac.jp](mailto:aida@kura.kyoto-u.ac.jp).  
(For German applicants: contact Ms. Heike Gabler [gabler@daad.de](mailto:gabler@daad.de))

## 9. Reports

An applicant (ECR) of adopted projects, i.e. the recipient, has the following obligations. If they do not honestly fulfill the following obligations or do not execute the research project as planned (except for modifications of the project that are necessary to accomplish better

results), the award status may be rescinded. We may also demand that disbursed funds be returned.

- (1) The recipient must comply with all of relevant laws and rules within the university including security export control etc.
- (2) The recipient must execute the budget by 31 March 2019. It is not possible to carry over the budget to next fiscal year of 2019 in Japan.
- (3) The recipient must accommodate inquiries or requests for meetings by KURA staffs on the progress status of his/her research, etc. during or after the support period.
- (4) The recipient must submit an achievement report on his/her research results. Report\* will be posted at KU website.)

\*Previous Reports: Prior to the implementation of this Kyoto University – DAAD Partnership Programme, Kyoto University funding program **[AI DA]** (**A**mbitious **I**ntelligence **D**ynamic **A**cceleration) was launched in 2017 as a pilot program by the Kyoto University Research Administration (KURA) Office. The program has supported young researchers from Kyoto University and enabled short-term stays at research facilities in Germany. Reports example by exchange students and scholars through [AI DA] are available in both English and Japanese at our website below

- Reports by Exchange Students and Scholars (in English)

<http://www.oc.kyoto-u.ac.jp/overseas-centers/eu/en/internationalization/reports/>

- Reports by Exchange Students and Scholars (in Japanese)

<http://www.oc.kyoto-u.ac.jp/overseas-centers/eu/internationalization/reports/>

If applicant wishes to have a premium support by URA from KURA office, please contact [aida@kura.kyoto-u.ac.jp](mailto:aida@kura.kyoto-u.ac.jp) before submission of proposal.

## 10. Contact

Kyoto University Research Administration Office

Tel: 075-753-5179 (Dr. Taro Sonobe, Dr. Osamu Kuwata, Dr. Eriko Amano, Ms Asa Nakano, Mr. Tamaki Suzuki)

E-mail: [aida@kura.kyoto-u.ac.jp](mailto:aida@kura.kyoto-u.ac.jp).